



## My Digital Dispatch

### Introduction

**This tutorial will explain how to setup My Digital Dispatch.**

If you would like to order My Digital Dispatch you can view full information and purchase from here

<http://www.mydigitaldispatch.com>

Simply follow the steps numbered above and you can not go wrong!

My Digital Dispatch will automatically send your digital products to your customers instantly, even if your computer is turned off!

It also lets you manage the sales of your digital products on ALL your websites and eBay accounts from a SINGLE centralized location.

You can also earn 30%-40% commission on any clients you direct to My Digital Dispatch

**Here are some of the My Digital Dispatch features:**

- You can have Unlimited Products
- You can have Unlimited Email Messages
- Customizable Messages through variables. (Personalization)
  - Instant Delivery
  - Transaction Log
- Organize Your Customer Information in an easy to use database
  - Works 24/7/365
  - No human intervention necessary
  - Works with your computer turned off
    - Easy "Click Next" Installation
  - Easy to use administration panel
    - Error Logging
- Pulls backend profits through very targeted upselling and affiliate programs
  - Instant follow-up
  - Adjusts to any supported currency
- Checks price and currency before delivery to prevent fraudulent transactions
- Scalable - Ability to install additional modules with the click of the button. i.e. - Sales Frequency report module - button generator module
  - Return url WILL NOT be the download page
  - Prevent item and bandwidth stealing
- Receive Free news and marketing tips right from inside your admin panel
  - Write Email messages in either html or plain text to avoid filters
  - Emails you each time an item is sold and sent
  - Promote your affiliate programs through unlimited signatures
- Unlike other similar software, you don't have to update your products' item numbers every time you list something on eBay. You just create the items once and you are all set
  - No button encryption is necessary
- No need to write a new message for each product. Just create the email message(s) that you need and attach it to as many products you like.
  - This way when you change the message, it will automatically change for all the products that are using it.
  - Works with eBay like a charm
- You can create unlimited "Items for sale" with different titles (Perfect for eBay auctions), with out having to modify your inventory .Inventory stays nice and clean
  - Change your download url's with the push of a button
  - Works with software, ebooks, images, videos, mp3s, zip, and any other downloadable file format
- You can even use this software to send customized confirmation email for physical products as well, and upsell something else to your customers



## My Digital Dispatch

### Installation

**Installation to your web host server is completely FREE.**

Socrates, the My Digital Dispatch author offers you free setup to your web host server if you purchase My Digital Dispatch so I will not bother going into detail about the database setup.

Should you however decide to install My Digital Dispatch yourself there is detailed document explaining the procedure bundled in with the product.

Once you are finished installing you need to login to your control panel.


**Your login URL will look something like this:**

[http://www.your\\_domain\\_name.com/MyDD/admin/login.php](http://www.your_domain_name.com/MyDD/admin/login.php)

**Your login page will look something like this:**

MyDD Login Panel	
Username:	<input type="text" value="your_username"/>
Password:	<input type="password" value="*****"/>
<input type="button" value="Login"/>	
<a href="#">I forgot my password :(</a>	

Once you are logged in you should now see your control panel.



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Your Version:2.2

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**What's New**  
**PushButtonHealth.com Has RE-OPENED**  
[http://www.specialurl.com/go.php?c=res\\_top](http://www.specialurl.com/go.php?c=res_top)  
URGENT UPDATE: If you've been waiting to join PushButtonHealth.com I've got great news! They have 49 new membership spots that have JUST become available (they were recently not accepting new members as their member cap was filled). Expect these spots to fill up FAST - if you want over \$1,000 worth of \*private label\* health and fitness products & content each month, don't wait a moment longer on this! Just Click On the Link above  
  
**Link 2 and 4 from the links 4 money (left) ROCK**  
<http://www.MyDigitalDispatch.com>  
Are you looking for infoproducts to fill your inventory items? Link #2 has proven to be a goldmine for me. It pays \$10/month in affiliate commissions too. Link #4 pays \$17/month in affiliate commissions and targets a very profitable NICHE market. Content you can use and copyright as your own. Trust me. This one works  
Sat, 05 Feb 2005 14:25:00 PST  
  
**Affiliate Program**  
<http://www.AffiliateControlCenter.com>  
Do you like MyDD? Now you can make money promoting it along with my other hot products. I have created a website dedicated to this purpose. Sign up today for instant approval.  
Mon, 29 Nov 2004 19:27:00 PST  
[Cached]

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## My Digital Dispatch

### Profile Setup

1. From your main screen in your control panel click on 'message profiles' on the left .



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Your Version:2.2

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**Help**

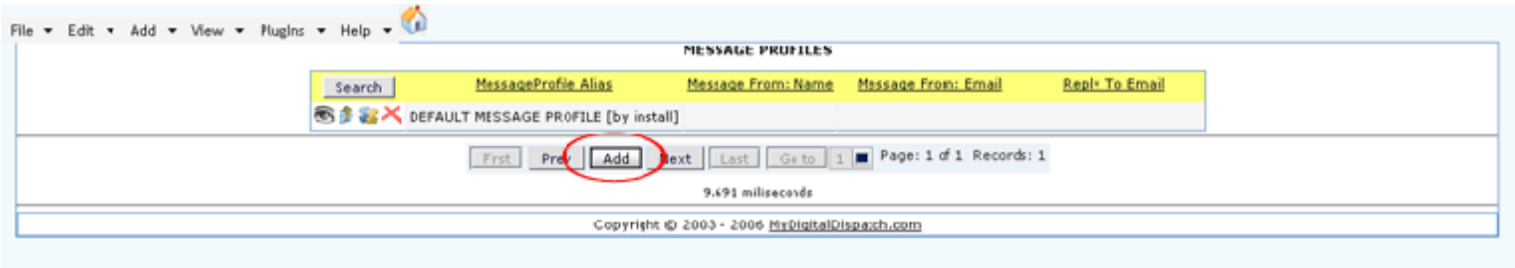
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**Misc**

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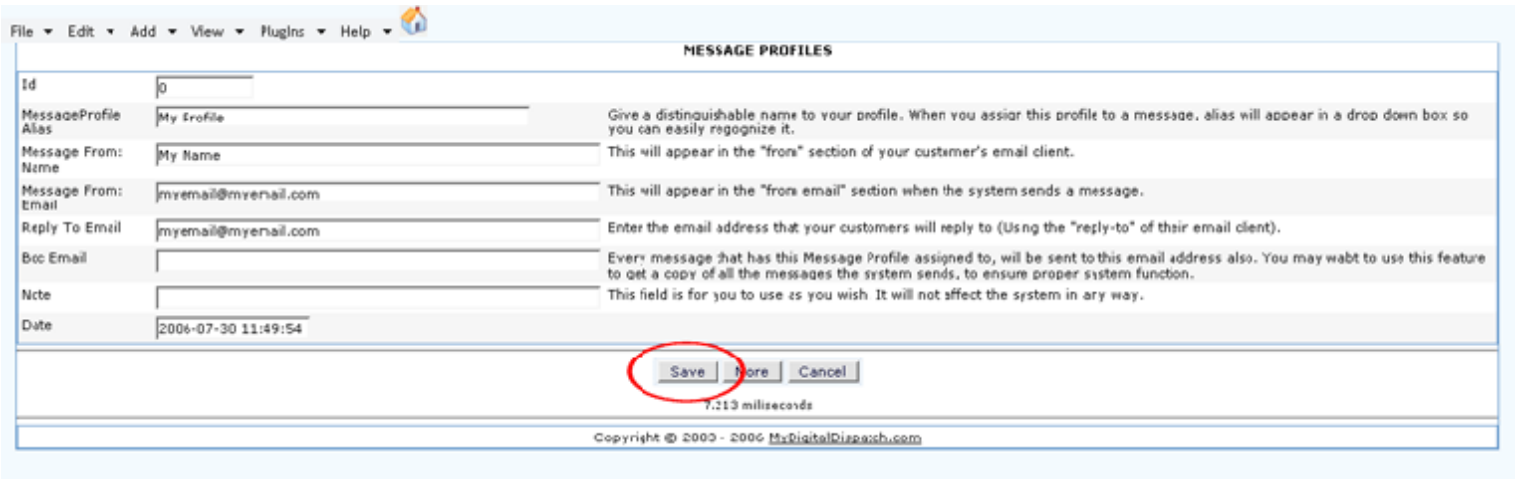
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2. You should already have a default profile in there, to add your own click on 'add'



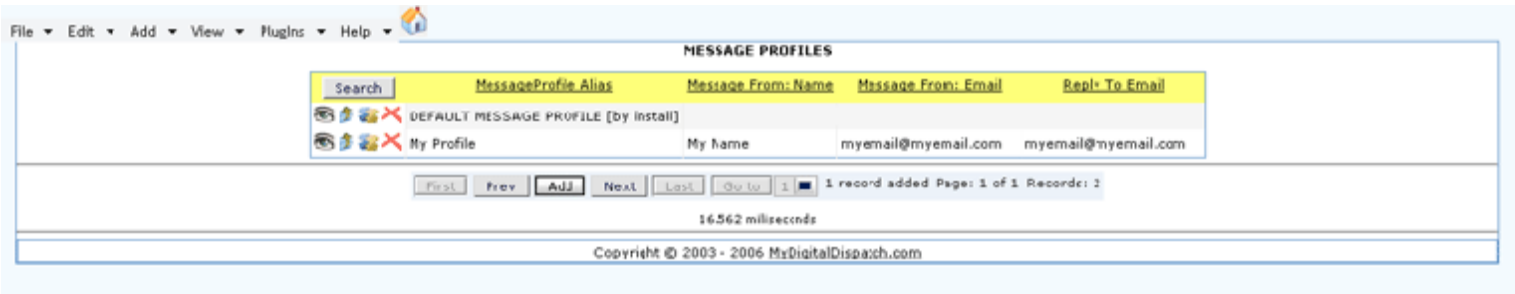
3. Fill in the details as below, changing the details to your own. Descriptions of the details are shown next to the corresponding field.

Once you have entered your details click on 'save'



You will now see your new profile listed in the message profiles.


You will learn where to use this profile when you get to the 'messages setup' (section 4) part of the tutorial



## My Digital Dispatch

### Messages Setup

1. From your main screen in your control panel click on 'message library' on the left .



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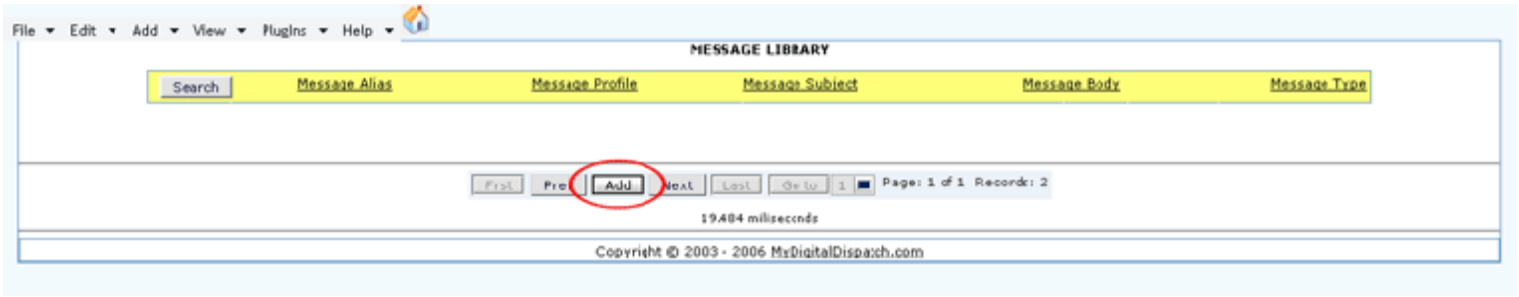
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2. Click on the 'add' button to add a new message.



3. First lets setup the message for successful delivery.

In the 'message alias' box give your success message a name, you can name it anything you like as it is only for your own reference.

In the 'message profile' box add the profile you set up in 'profile setup' (section 3)

In the 'message subject' box add the subject for your successful delivery emails.

In the 'message body' box you need to give your customer a link to their requested file, there are a lot of variables you can use in the email (see screenshot below), as this may confuse some people I would just edit an existing one with your own text, here is the text used in my message body, feel free to copy it:

---

Hello <%FIRST\_NAME%> , <%LAST\_NAME%> ,  
We just received your payment for: <%ABOUT\_LOT\_NAME%> , for the amount of: <%GROSS\_PAYMENT%>  
<%TXN\_CURRENCY%>.  
Item Number: <%ITEM\_NUMBER%>

You may download your item from the following url:

<%PRODUCT\_LOCATION%>

You might need to download winzip or winrar if you do not already have them.  
These are free downloads and you can get them here:

Winzip: <http://www.winzip.com/ddchomea.htm>  
Winrar: <http://www.rarlab.com/download.htm>

Thanks for making this a pleasant and fast transaction!

---

In the message type box set this as text for text emails and HTML for HTML emails, my code above is in text format.

Now click on 'save'

File

Edit

Add

View

Plugins

Help

MESSAGE LIBRARY

Id

Message Alias

Success for Ebooks

Message Profile

My Profile

Message Subject

Your Digital Delivery

Message body

Hello <%FIRST\_NAME%> , <%LAST\_NAME%> ,  
We just received your payment for: <%ABOUT\_LOT\_NAME%> , for the amount of: <%GROSS\_PAYMENT%>  
<%TXN\_CURRENCY%>.  
Item Number:<%ITEM\_NUMBER%>  
  
You may download your item from the following url:  
  
<%PRODUCT\_LOCATION%>  
  
You might need to download winzip or winrar if you do not already have them.  
These are free downloads and you can get them here:  
  
Winzip: <http://www.winzip.com/ddchomea.htm>  
Winrar: <http://www.rarlab.com/download.htm>

Message Type

TEXT

Message Note

Date

2006-07-30 11:53:06

Give a distinguishable name to your message. When you assign this message to an item, Message alias will appear in a drop down box so you can easily recognize it. It is recommended to include the type of the message in your alias.  
i.e. DEFAULT SUCCESS MESSAGE - TEXT  
  
Choose the profile you want this message to be sent with.

Enter a subject for your message.

Type in the message you want to send to your customer.

Available Variables

 (popup)  
  
If you click the button and nothing happens, check that the popup window is not minimized behind THIS window

If you included HTML tags in your message body, choose HTML, otherwise choose TEXT.

This is for your own reference.

Preview in Browser

Send to my email for preview

Save

More

Cancel

8.184 milliseconds

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4. Now lets setup a message for delivery failure.

Click on 'add' in the message library window.

File

Edit

Add

View

Plugins

Help

MESSAGE LIBRARY

Id

http://www.ebookpal.co.uk/~Variable...

Message Alias

Please Select the variable you are interested in from the menu below.  
Then copy/paste it in your message.

Message Profile

Message Subject

Message body

> , for the amount

<%GROSS\_PAYMENT%>  
<%TXN\_CURRENCY%>.  
Item Number:<%ITEM\_NUMBER%>  
  
You may download your item from the following url:  
  
<%PRODUCT\_LOCATION%>  
  
You might need to download winzip or winrar if you do not already have them.

Message Type

TEXT

Message Note

Date

2006-07-30 11:53:06

Give a distinguishable name to your message. When you assign this message to an item, Message alias will appear in a drop down box so you can easily recognize it. It is recommended to include the type of the message in your alias.  
i.e. DEFAULT SUCCESS MESSAGE - TEXT  
  
Choose the profile you want this message to be sent with.

Enter a subject for your message.

Type in the message you want to send to your customer.

Available Variables

 (popup)  
  
If you click the button and nothing happens, check that the popup window is not minimized behind THIS window

If you included HTML tags in your message body, choose HTML, otherwise choose TEXT.

This is for your own reference.

Preview in Browser

Send to my email for preview

Save

More

Cancel

8.184 milliseconds

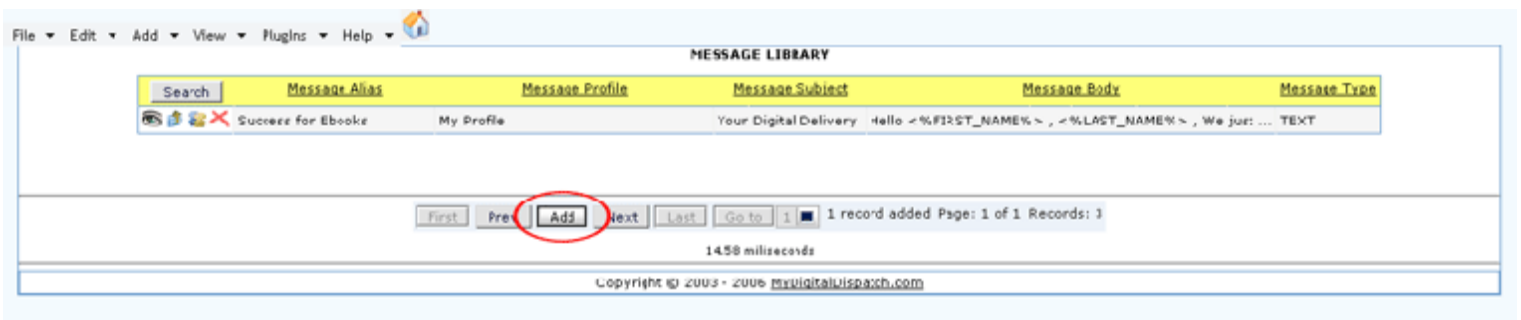
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http://www.ebookpal.co.uk/~Variable...

Please Select the variable you are interested in from the menu below.  
Then copy/paste it in your message.

Item Sold Name  
Item Sold Number [ie Ebay number]  
Paypal Transaction Number  
Transaction Status  
Message Delivery Status  
Gross Payment  
Payment Currency  
Auction Closing Date  
Customer Auction Id  
Customer First Name  
Customer Last Name  
Customer Email  
Customer Business  
Customer Street  
Customer City  
Customer State  
Customer Zip  
Customer Country  
Customer Address Status





In the 'message alias' box give your fail message a name, you can name it anything you like as it is only for your own reference.

In the 'message profile' box add the profile you set up in 'profile setup' (section 3)

In the 'message subject' box add the subject for your failed delivery emails.

In the 'message body' box you need to give your customer information on why the sending may have failed. As this may confuse some people I would just edit an existing one with your own text, here is the text used in my message body, feel free to copy it:

---

Hello <%FIRST\_NAME%>,  
We just received payment for: <%ABOUT\_LOT\_NAME%> for the amount of: \$<%GROSS\_PAYMENT%>.

For some technical reason your order cannot be processed manually.  
This message has been sent to you via automated system. We will be contacting you within 24 hours in regards to your order status.

Some reasons you may be receiving this message:  
If you paid with e-check. Your order will be shipped when Paypal clears the check.  
If you paid for multiple items. Paypal does not provide information for multiple items so your order must be manually processed.  
Other reasons may exist.

Your Paypal Payment status is shown as: <%TXN\_STATUS%>.

Thank you for choosing us.

---

In the message type box set this as text for text emails and HTML for HTML emails, my code above is in text format.

Now click on 'save'

File Edit Add View Plugins Help

### MESSAGE LIBRARY

**Id**

**Message Alias**  Give a distinguishable name to your message. When you assign this message to an item, Message alias will appear in a drop down box so you can easily recognize it. It is recommended to include the type of the message in your alias. i.e. DEFAULT SUCCESS MESSAGE - TEXT

**Message Profile**  ☒ Choose the profile you want this message to be sent with.

**Message Subject**  Enter a subject for your message.

**Message Body**   
 for some technical reason your order cannot be processed manually. This message has been sent to you via automated system. We will be contacting you within 24 hours in regards to your order status.  
  
 Some reasons you may be receiving this message:  
 If you paid with e-check. Your order will be shipped when Paypal clears the check.  
 If you paid for multiple items. Paypal does not provide information for multiple items so your order must be manually processed.  
 Other reasons may exist.  
  
 Your Paypal Payment status is shown as: <%TXN\_STATUS%>."/> Type in the message you want to send to your customer.

(popup) If you click the button and nothing happens, check that the popup window is not minimized behind THIS window

**Message Type** ☒ TEXT If you included HTML tags in your message body, choose HTML, otherwise choose TEXT.

**Message Note**

**Date**  This is for your own reference.

9.429 milliseconds

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You should now see your success and fail messages in your message library.

File Edit Add View Plugins Help

### MESSAGE LIBRARY

Search	Message Alias	Message Profile	Message Subject	Message Body	Message Type
	Success for Ebooks	My Profile	Your Digital Delivery	Hello <%FIRST_NAME%> , <%LAST_NAME%> , We just received payment ...	TEXT
	Fail for Ebooks	My Profile	Your Digital Delivery	Hello <%FIRST_NAME%> , We just received payment ...	TEXT


16.764 milliseconds

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## My Digital Dispatch

### Signature Setup

1. From your main screen in your control panel click on 'signature library' on the left .



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Your Version:2.2

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URGENT UPDATE: If you've been waiting to join PushButtonHealth.com I've got great news! They have 49 new membership spots that have JUST become available (they were recently not accepting new members as their member cap was filled). Expect these spots to fill up FAST - if you want: over \$1,000 worth of \*private label\* health and fitness products & content each month, don't wait a moment longer on this! Just Click On the Link above

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2. Click 'add' to add a new signature.

The screenshot shows a web application titled "SIGNATURE LIBRARY". At the top, there is a menu bar with "File", "Edit", "Add", "View", "Plugins", and "Help". Below the menu is a search bar with a "Search" button and two input fields labeled "Signature Alias" and "Signature Body". The main area is empty. At the bottom, there is a pagination bar with buttons "First", "Pre", "Add", "Next", "Last", and "Go to 1". The "Add" button is circled in red. To the right of the buttons, it says "Page: 1 of 1 Records: 1". Below the pagination bar, it says "51.656 milliseconds" and "Copyright © 2003 - 2006 MyDigitalDispatch.com".

3. In the 'signature alias' box give your signature a name for your own reference.

In the 'signature body' box place the text you would like to be added to the bottom of all your emails that go out.

It is a good idea to use your affiliate link to My Digital Dispatch here.

Here is an example of what you could have:

\_\_\_\_\_

This Item was delivered using My Digital Dispatch

[http://mydigitaldispatch.com/?a\\_aid=your\\_affiliate\\_code\\_here](http://mydigitaldispatch.com/?a_aid=your_affiliate_code_here)


\_\_\_\_\_

Click on 'save'.

The screenshot shows the "SIGNATURE LIBRARY" interface with a form for adding a new signature. The form has several fields: "Id" (with a dropdown menu), "Signature Alias" (with the text "My Signature"), "Signature Body" (with the text "This Item was delivered using My Digital Dispatch" and the URL "http://mydigitaldispatch.com/?a\_aid=your\_affiliate\_code\_here"), "Note" (with the text "This is for your own reference"), and "Date" (with the text "2006-07-30 12:22:38"). To the right of the "Signature Body" field, there is a text box with instructions: "Give a distinguishable name to your signature. When you assign this signature to an item, alias will appear in a drop down box so you can easily recognize it. If you included html tags, it is recommended to include it in your alias. i.e. SIGNATURE AFFILIATE 1 - HTML. Type in your signature message. \*\*NOTE [LIMITATION] if you include html tags, make sure you use this with an html message. Or if it is plain text, make sure you use it with a TEXT message. Otherwise it will not show up properly\*\*". At the bottom of the form, there are three buttons: "Save", "More", and "Cancel". The "Save" button is circled in red. Below the buttons, it says "5.109 milliseconds" and "Copyright © 2003 - 2006 MyDigitalDispatch.com".

## My Digital Dispatch Inventory Setup

1. From your main screen in your control panel click on 'inventory' on the left .



**Admin Area**  
Your Version:2.2

Logout

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**Help**

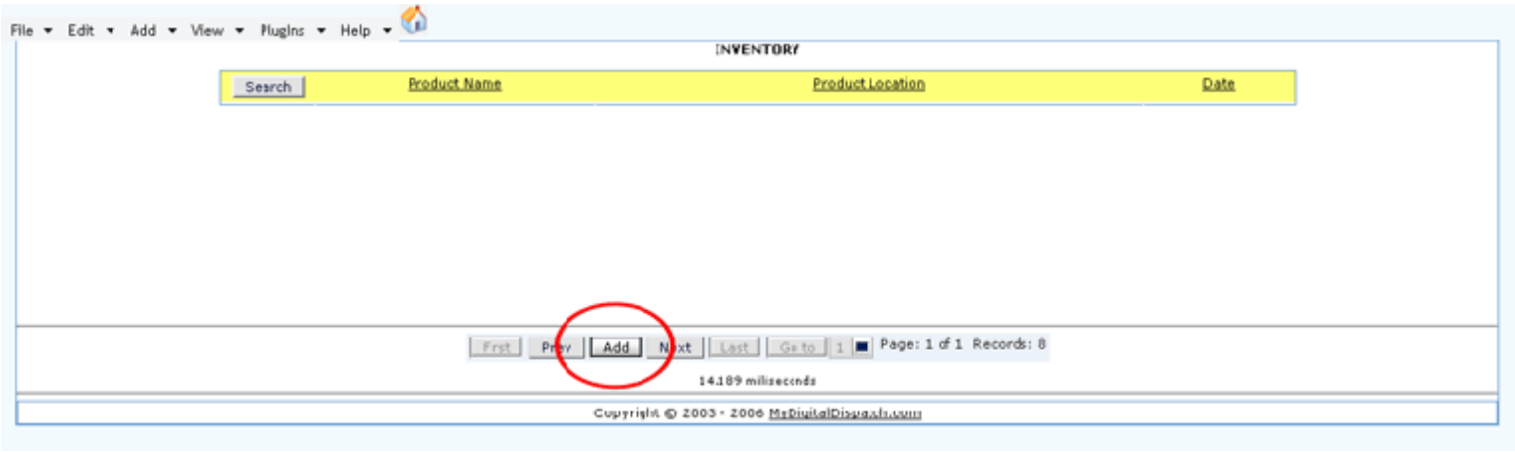
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2. Click on 'add' to add your inventory.



3. In the 'product name' box add the name of your product, be sure you have a different name for every product.

In the 'product description' box add a description for your own reference.

In the 'product location' box you must add the full URL of your product matching the title.

Your URL will look something like this:

[http://www.your\\_domain.com/downloads/your\\_zip\\_file.zip](http://www.your_domain.com/downloads/your_zip_file.zip)

Click on 'save'






## My Digital Dispatch

### Sale Items Setup

1. From your main screen in your control panel click on 'items for sale' on the left .



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Your Version:2.2

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**PushButtonHealth.com Has RE-OPENED**  
[http://www.specialurl.com/go.php?c=rss\\_top](http://www.specialurl.com/go.php?c=rss_top)  
 URGENT UPDATE: If you've been waiting to join PushButtonHealth.com I've got great news! They have 49 new membership spots that have JUST become available (they were recently not accepting new members as their member cap was filled). Expect these spots to fill up FAST - if you want over \$1,000 worth of \*private label\* health and fitness products & content each month, don't wait a moment longer on this! Just Click On the Link above

**Link 2 and 4 from the links 4 money (left) ROCK**  
<http://www.MydigitalDispatch.com>  
 Are you looking for infoproducts to fill your inventory items? Link #2 has proven to be a goldmine for me. It pays \$10/month in affiliate commissions too. Link #4 pays \$17/month in affiliate commissions and targets a very profitable NICHE market. Content you can use and copyright as your own. Trust me. This one works  
 Sat, 05 Feb 2005 14:25:00 PST

**Affiliate Program**  
<http://www.AffiliateControlCenter.com>  
 Do you like MyDD? Now you can make money promoting it along with my other hot products. I have created a website dedicated to this purpose. Sign up today for instant approval.  
 Mon, 29 Nov 2004 19:27:00 PST  
 [Cached]

**Help**

- [Documentation](#)
- [How to](#)
- [Examples](#)
- [Hints & Tips](#)
- [I Received a payment but nothing happened](#)

**Misc**

- [Report a bug](#)
- [Request a feature](#)
- [Become an affiliate](#)

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2. Click on 'add' to add a new item for sale.

FileEditAddViewPluginsHelp

ITEMS FOR SALE

Search

Item Name

From Product

Type

Lot Price

Lot Shipping

Date

HINT: Right Click, Select All, Copy and Paste this in your Ebay title field

First

Prev

Add

Next

Last

Go to

1

Page: 1 of 1

Records: 9

21.279 milliseconds

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3. In the 'item name' box add a title for your product, this title is the one that will be used in your Paypal button so make sure you type it as you want it seen.

In the 'from product' box add the inventory item to match your title.

In the 'type' box set it to the desired number, details of what each number is for are listed on the page.

In the 'lot price' box add your exact price for the item you are selling.

In the 'lot shipping' box add your shipping costs to be added to the price.

In the 'message on success' box add the success message you created earlier.

In the 'message on fail' box add the fail message you created earlier.

In the 'message signature' box add the signature message you created earlier.

Click 'save'.

FileEditAddViewPluginsHelp

ITEMS FOR SALE

Id

0

Item Name  
[Title]

The 90 Day Powerseller Challenge

From Product

The 90 Day Powerseller Challenge

Type

2

Lot Price

1.99

Lot Shipping

0.00

Message On Success

Success for Ebooks

Message On Fail

Fail for Ebooks

Message Signature

My Signature

Lot Note

Date

2006-07-30 12:32:11

Limited to 55 characters for Ebay's Compatibility. Probably the MOST IMPORTANT FIELD. Must be IDENTICAL with the listing title. System compares this value with the listing title to identify the item. RECOMMENDED: COPY-PASTE - no HTML, asterisks, or quotes

Select the inventory item this record is about.

Very IMPORTANT. The system will decide when a transaction is SUCCESSFUL based on this value

Type:

Condition:

0

all transactions for this item will fail

1

all transactions for this item will succeed

2

success if paid price >= to list price

3

success if paid price == to list price

4

success if paid price >= to list price + shipping

5

success if paid price == to list price + shipping.

Select the Message to send if the Transaction was SUCCESSFUL. Based on item type

Select the Message to send if the Transaction was NOT SUCCESSFUL. Based on item type

Select a Signature to send. Signatures are displayed below the message

Note for your own reference.

Save

More

Cancel

12.704 milliseconds

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You should now see your item for sale in the 'items for sale' section.

File ▾ Edit ▾ Add ▾ View ▾ Plugins ▾ Help ▾

ITEMS FOR SALE

Search

Item Name

From Product

Type

Lot Price

Lot Shipping

Date

HINT: Right Click, Select All, Copy and Paste this in your Ebay title field

The 90 Day Powerseller Challenge

The 90 Day Powerseller Challenge

2

1.99

0.00

2006-07-30 12:32:51

First

Prev

Add

Next

Last

Go to

1

1 record added

Page: 1 of 1

Records: 10

23.557 milliseconds

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From there go to the menu option 'plugins' and then down to 'button' ready for the last part.

File ▾ Edit ▾ Add ▾ View ▾ Plugins ▾ Help ▾

ITEMS FOR SALE

Search

Item Name

From Product

Type

Lot Price

Lot Shipping

Date

HINT: Right Click, Select All, Copy and Paste this in your Ebay title field

enge

The 90 Day Powerseller Challenge

2

1.99

0.00

2006-07-30 12:32:51

First

Prev

Add

Next

Last

Go to

1

1 record added

Page: 1 of 1

Records: 10

23.557 milliseconds

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Plugins ▾

Button

Get More Plugins

Quick Reports

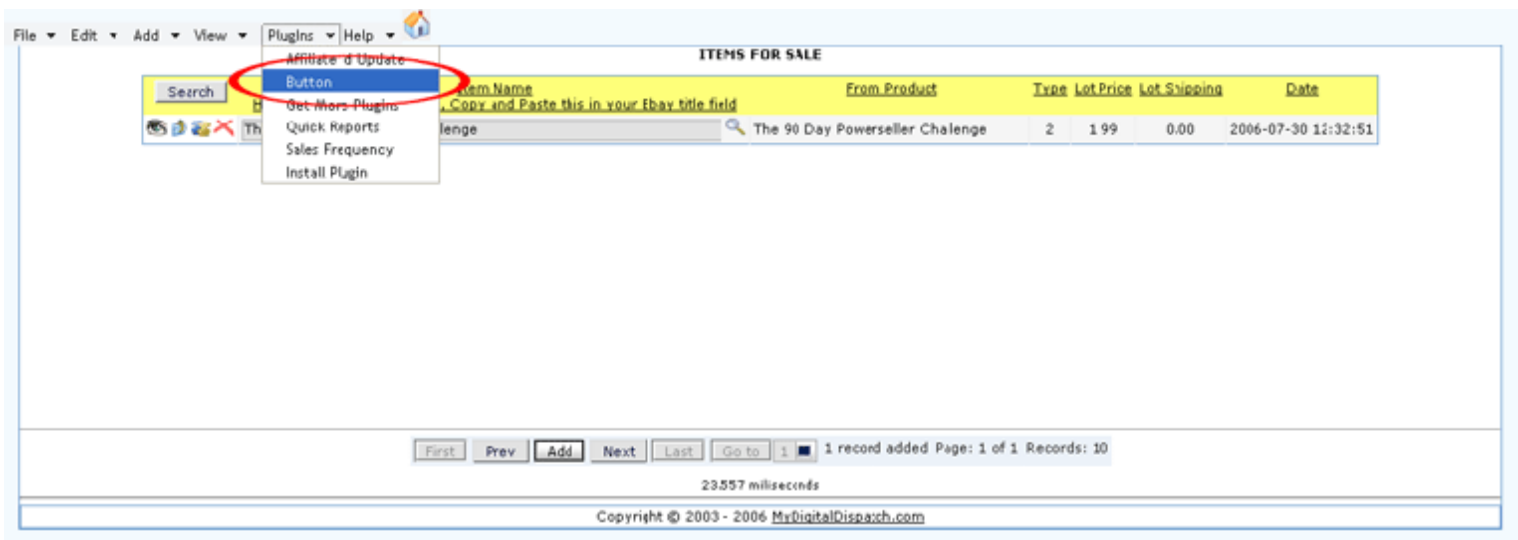
Sales Frequency

Install Plugin

## My Digital Dispatch

### Paypal Button Setup

1. From one of the top menu's go to 'plugins' and then down to 'button' to get to the Paypal button generator page.

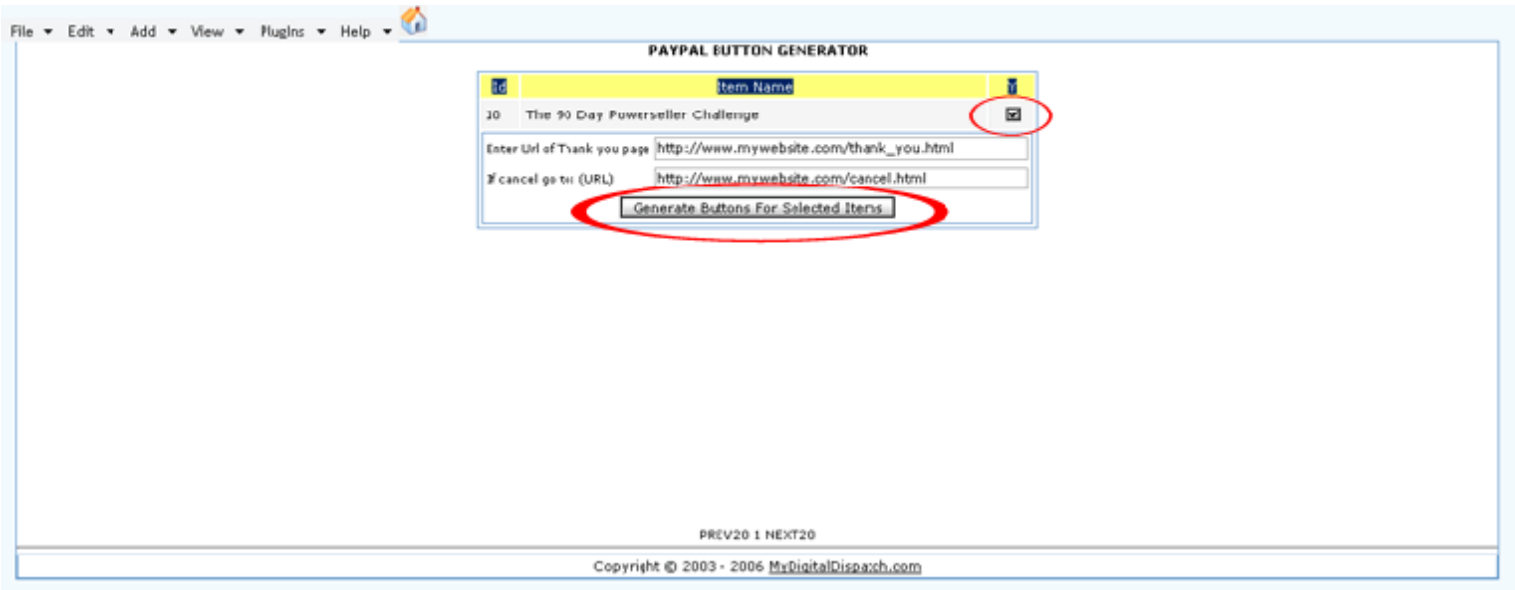


2. Place a tick in the tick box next to the item you want to generate a Paypal button for.

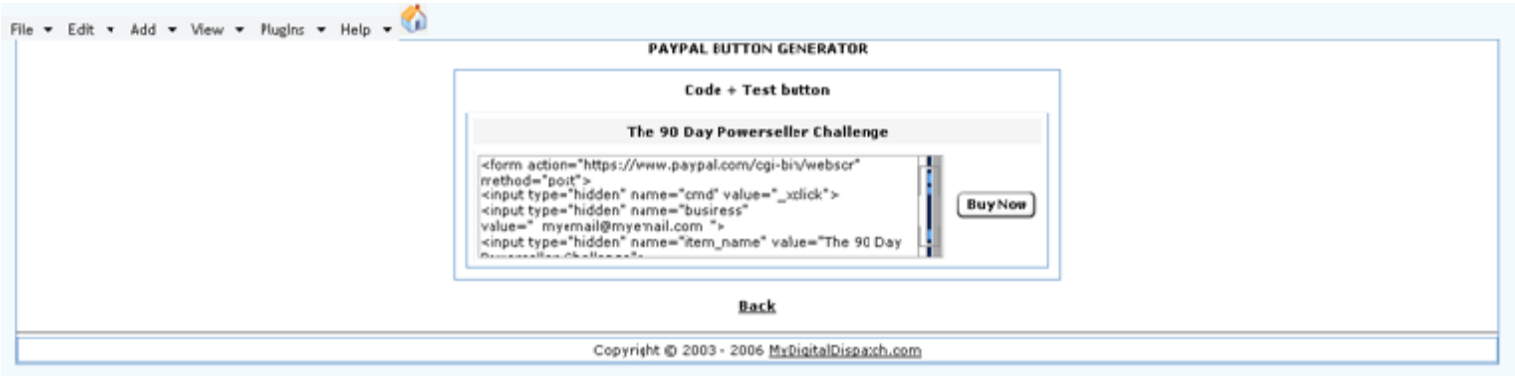
If you would like to go to a thank you page after the payment is complete insert it in the box provided.

If you would like to go to a cancel page if there is a problem insert it in the box provided.

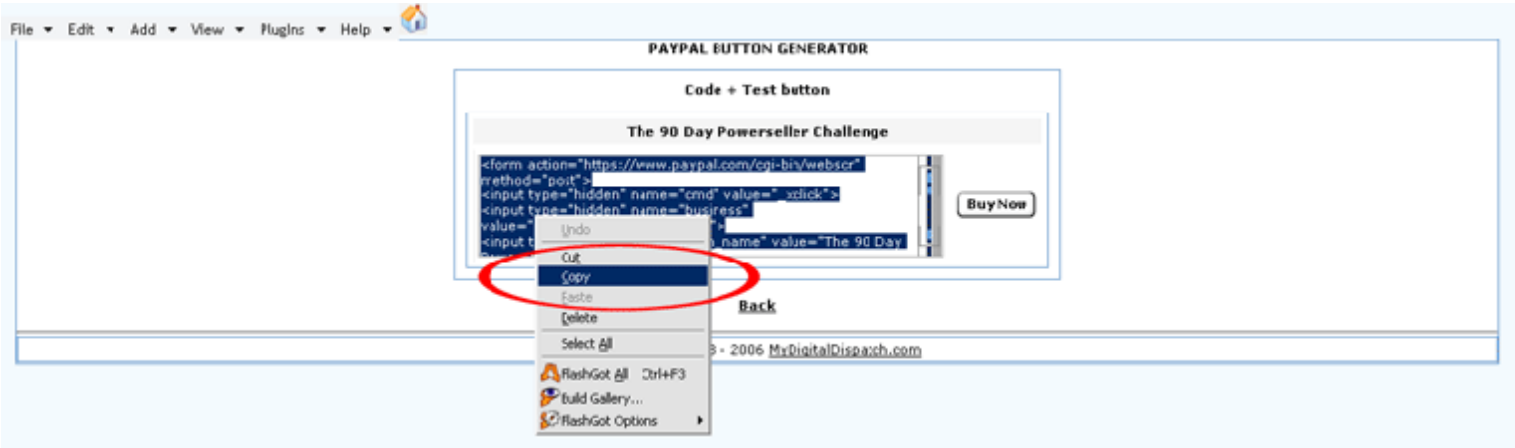
Click on the 'generate buttons for selected items' button.



3. You now have your Paypal payment button code.



4. Right click in the box and 'select all' then right click on the highlighted text and 'copy'.  
Then all you have to do now is paste your code into your web page.



That is all there is to it! You now have your digital download set up.